

CORRECTION NEEDED TEXT MARK-UP MARGIN NOTE

INSERT TEXT	sets [^] their type [^] professionally	/all/very
REPLACE TEXT	set all type professionally	/the
DELETE TEXT	don't set type professionally	∅
DELETE/CLOSE SPACE	don't set [∅] type professionally	∅
LEAVE UNCHANGED	he does not set type professionally	STET
INSERT PERIOD	as well [^] He is the best	⊙
INSERT COMMA	commas [^] periods and hyphens are	⊙
INSERT COLON	the best typesetting [^] the	⊙
INSERT SEMI-COLON	they type [^] we type	⋮
INSERT APOSTROPHE	its [^] the best kerning	⋮
INSERT QUOTATIONS	Do it now, he said	"/"
INSERT SINGLE QUOTES	Do it now, he said	/'
INSERT PARENTHESIS	it's the best [^] currently [^] available	(/)
INSERT BRACKETS	it's the best [^] currently [^] available	[/]
INSERT ELLIPSIS	and so on [^]	⋯
INSERT LEADERS	[^] \$24.99	⋯⋯
INSERT HYPHEN	this is not well [^] produced	=/
MAKE ITALIC	this is <u>not</u> well-produced	ital
MAKE BOLD	this is <u>not</u> well-produced	bf
MAKE BOLD ITALIC	this is <u>not</u> well-produced	bf & ital
MAKE ROMAN	this is <u>not</u> well-produced	rom
MAKE LIGHTER FACE	this is <u>not</u> well-produced	lf
CAPITALIZE	<u>cm</u> yk is needed for	cap
MAKE LOWER CASE	CMYK is NEEDED for	lc
SUPERIOR	CMYK ² is NEEDED for	2 or sup
MAKE SMALL CAPS	<u>Kern</u> <u>Prose</u> is created to help	sc
CAP & SMALL CAP	<u>kern</u> <u>prose</u> is created to help	cap & sc
INFERIOR	H ² O	2 or sub
NEW PARAGRAPH	to all of us. [¶] From the beginning	¶
NO NEW PARAGRAPH	to all of us. [¶] From the start	no ¶
MOVE TO NEXT LINE	From the []] be-	runover
MOVE UP FROM NEXT LINE	From the be- ginning it was our goal	move up
WRONG FONT	From the <u>beginning</u> it was our	wf
TRANSPOSE LETTER	From the beginning <u>ti</u> was our	tr
TRANSPOSE WORD	From <u>beginning</u> <u>the</u> it was our	tr
INDENT TEXT	[]] From the beginning it was our	indent
NO INDENTATION	[[] From the beginning it was our	flush
LOWER TEXT	From []] the beginning it was our goal]
RAISE TEXT	From [[] the beginning it was our goal	[
ALIGN HORIZONTALLY	From the <u>b^eginning</u> <u>it</u> was our goal	align
ADD SPACE	From the beginning ^x it was our goal	#
CLOSE UP SPACE	From the be [∅] ginning it was our	∅
EQUALIZE SPACE	From the beginning [✓] it was our	eq #
MOVE TEXT	[→] it was our goal (from the beginning)	tr
CENTER TEXT	[]] This picture, from left to right [[]	center
MOVE TEXT RIGHT	[]] 2006 Totals]
MOVE TEXT LEFT	[[] 2006 Totals	[
ADD RULE	<u>2006 Totals</u>	2 pt rule
ALIGN TEXT/ COLUMN VERTICALLY	This picture, from left to right, shows the President and Vice	
INSERT LEADING	This picture, from left to right, [∅] shows the President and Vice President	#
DECREASE LEADING	This picture, from left to right shows the President and Vice President	reduce #
SPELL OUT	Vice <u>Pres</u>	sp
INSERT EM DASH	Kerning [^] the best way to improve	—
INSERT EN DASH	2006 [^] 2007	—